J H GREENWOOD & COMPANY

CHARTERED ACCOUNTANTS

Corporation Tax - Quarterly Instalment Payments

FACTSHEET

Tel: 01289 302463
Email: enquiries@jhgreenwood.co.uk
Web: www.jhgreenwood.co.uk

Under corporation tax self assessment large companies are required to pay their Corporation Tax in quarterly instalments. These payments are based on the company's estimate of its current year tax liability.

Note that the majority of companies are not within the quarterly instalment payments regime and pay their Corporation Tax nine months and one day after the end of their accounting period.

We highlight below the main areas to consider when determining if your company needs to pay Corporation Tax in instalments.

Companies within the scope of quarterly instalment payments

Large companies

Large companies have to pay their Corporation Tax by quarterly instalments. A company is large if its profits for a 12-month accounting period exceed the 'upper limit' in force at the end of that accounting period. The upper limit is £1.5 million. However, if a company has profits in a 12-month accounting period which exceed £20 million, it will be considered 'very large' and separate rules apply (see below).

The main rate of Corporation Tax is 25% for companies with profits over £250,000. The small profits rate is 19% for companies with profits of £50,000 or less. Companies with profits between £50,000 and £250,000 pay tax at the main rate reduced by marginal relief, providing a gradual increase in the effective Corporation Tax rate.

Group companies

When a company is a member of a group, the upper limit will be reduced.

The upper limit is reduced by dividing the upper limit by the number of associated companies (including itself). Broadly, a company is associated with another company if:

- one company has control of the other; or
- both companies are under the control of the same person or persons.

Control is usually defined by reference to ownership of share capital or voting rights. A company may be an 'associated company' regardless of where it is resident for tax purposes.

So, for example, if a company has two associated companies, the upper limit is reduced to £500,000.

Associated companies which did not carry on trades or business at any time during the accounting period are ignored. The upper limit is also proportionately reduced for accounting periods less than 12-months.

Any of the companies that have profits exceeding the upper limit are considered 'large' and will be subject to the quarterly instalment payments regime. Those which do not exceed the upper limit will not be subject to the regime.

Some companies have many group companies and are treated as being large even though their own corporation tax liability is relatively small. Where the Corporation Tax liability is less than £10,000 there is no requirement to pay by instalments. This £10,000 limit is reduced proportionately if the accounting period is less than 12-months.

Growing companies

A company does not have to pay its Corporation Tax by instalments if:

- its profits for that accounting period do not exceed £10 million; and
- it was not large for the previous year.

Where there are associated companies, the £10 million threshold is divided by the number of associated companies (including itself) at the end of the preceding accounting period. The threshold is also proportionately reduced for short accounting periods.

Tel: 01289 302463
Email: enquiries@jhgreenwood.co.uk
Web: www.jhgreenwood.co.uk

The effect of this exemption is that growing companies will not be instalment payers in the first accounting period in which they are large, unless the growth is substantial. It therefore gives them time to prepare for paying by instalments (but see below).

The pattern of quarterly instalment payments

A large company with a 12-month accounting period will pay tax in four equal instalments. The first instalment payment is due six months and 13 days after the start of the accounting period, then each three months until the final instalment payment which is due three months and 14 days after the end of the accounting period. So, for a company with a 12-month accounting period starting on 1 January, quarterly instalment payments are due on 14 July, 14 October, 14 January next and 14 April next.

There are special rules where an accounting period lasts less than 12-months.

Pattern of payments for a growing company

If a growing company is defined as a large company for two consecutive years, the quarterly instalments payments regime will apply for the second of those years.

The transition from small to large is best illustrated by an example.

A company with a 31 December year end was large in 2025 for the first time (and had profits below the £10 million threshold) and is expected to be large in 2026. Its tax payments will be as follows:

- for the 2025 accounting period, the tax liability is payable nine months and one day after the end of the accounting period, i.e. on 1 October 2026.
- for the 2026 accounting period, 25% of its expected tax liability is due on each of 14 July 2026, 14 October 2026, 14 January 2027 and 14 April 2027.

As can be seen, the first instalment for 2026 is payable before the tax liability for 2025. It is therefore essential that budgets of expected taxable profits are prepared whenever a company becomes large in order to determine:

- whether the company will be large in the second year, and if so;
- what tax payments will have to be made in month seven of the second year.

Very large companies

'Very large' companies are required to pay Corporation Tax by instalments four months earlier than large companies. A company is a 'very large' company if its profits for a 12-month accounting profit are more than £20 million. Similar to large companies, this threshold is reduced proportionately if the accounting period is less than 12-months, and where the company has one or more associated companies. The same Corporation Tax liability threshold test applies as with large companies, whereby if a company's Corporation Tax liability is less than £10,000, the company is not considered 'very large' and does not need to pay Corporation Tax in instalments. However, a company will be required to pay by instalments from the first period in which it qualifies as 'very large'

For very large companies with a 12-month accounting period, quarterly instalment payments are due on the 14th day of the third, sixth, ninth and twelfth months of the accounting period.

Working out quarterly instalment payments

A company has to estimate its current year tax liability (net of all reliefs and set offs) and then make instalment payments based on that estimate. This means that by month three for very large companies and by month seven for large companies, a company has to estimate profits for the remaining part of the accounting period.

Tel: 01289 302463
Email: enquiries@jhgreenwood.co.uk
Web: www.jhgreenwood.co.uk

A company's estimate of its tax liability will likely vary over time, particularly as an accounting period progresses, and each instalment payment should be calculated on the revised estimate. The system of instalment payments allows a company to make top-up payments – at any time – if it realises that the instalment payments it has made are inadequate. A company will normally be able to claim back all or part of any instalment payments already made if later it concludes that they ought not to have been made, or were excessive.

Interest and penalties

HMRC charges interest on late or underpaid instalments. Interest is calculated and charged only once a company has filed its company tax return, or HMRC has made a determination of its Corporation Tax liability and the normal due date has passed.

HMRC will pay a company interest on instalment payments that turn out to be unnecessary, payments made early or overpayments. This interest is calculated and charged retrospectively once the liability for an accounting period is established, which is normally when the tax return is submitted.

Rates of interest

Special rates of interest apply for the period from the due and payable date for the first instalment to the normal due date for Corporation Tax (nine months and one day from the end of the accounting period).

Thereafter, the interest rates change to the normal interest rates for under and overpaid taxes. This two-tier system takes into account the fact that companies will be making their instalment payments based on estimated figures but, by the time of the normal due date, should be fairly certain about their liability.

Interest received by companies is chargeable to tax, and interest paid by companies is deductible for tax purposes.

Penalties

A penalty may be charged if a company deliberately fails to make instalment payments or deliberately makes instalment payments that are too small.

Special arrangements for groups

There is a group payment arrangement facility which allows groups to make instalment payments on a group-wide basis, rather than company by company. This should help to minimise their exposure to interest.

How we can help

If you think your company may be affected by the quarterly instalment regime, procedures will need to be set in place to estimate the Corporation Tax liability.

We will be more than happy to provide you with assistance or any additional information required, so please do contact us.

For information of users: This material is published for the information of clients. It provides only an overview of the regulations in force at the date of publication, and no action should be taken without consulting the detailed legislation or seeking professional advice. Therefore no responsibility for loss occasioned by any person acting or refraining from action as a result of the material can be accepted by the authors or the firm.

Our Services

- Accounts Preparation
- Tax Compliance
- Tax Planning
- Payroll & Construction Industry Scheme
- VAT
- Bookkeeping
- Financial Services
- Probate & Estate Administration
- Company Secretarial Duties
- Business Start-Up and Growth Planning
- Business Plans and Cash Flow Projections
- Advice and Training on Manual and Computerised Account & Bookkeeping Systems

J H GREENWOOD & COMPANY

CHARTERED ACCOUNTANTS

Ava Lodge, Castle Terrace, Berwick upon Tweed
Northumberland TD15 1NP

Tel: 01289 302463 | **Email:** enquiries@jhgreenwood.co.uk

www.jhgreenwood.co.uk